



# User Guide on WillHelpU.net



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# Glossary

These are some terms you might encounter when making your last will & testament.

- **Assets**

Everything someone owns, including real property, bank accounts, life insurance, investments, jewellery, furniture, retirement accounts, and vehicles.

- **Beneficiary**

A person who will receive assets from the estate of the deceased.

- **Bequest**

A gift in a will or trust. Gifts are normally specific (a particular item or cash gift) or residuary (a percentage share of what is left after all other gifts have been made). A testator can make a bequest to a specific person, organization, or a class of people (e.g., children, grandchildren.)

- **Deceased**

A person who has died.

- **Estate**

The property and assets of the person who has died.

- **Executor**

Is a person appointed by the testator/deceased to be responsible for the management and distribution of assets to the beneficiaries

- **Minor**

A person who has not yet reached the legal age of majority ie. 18

- **Testator/Testatrix**

The person making a will (male or female)



- **Trust**

One or more persons holding property for the benefit of others (the beneficiaries). A Trustee is the person who is acting in the trust and holds the property for the benefit of someone else.

- **Will**

A legal document that contains the legal and financial wishes of a person upon his or her death.

- **Witness**

The witness is there to make sure that the testator (person making the will) has the mental capacity required for the will to be legal and valid. The witnesses also sign the will after the testator



## How to Register?

- (a) Click on “Sign Up”
- (b) Fill in all the information required to set up the account.

**Important: PLEASE REFRAIN FROM USING YOUR BIRTHDATE OR THE BIRTHDATE OF YOUR LOVED ONES AS THE PASSWORD.**

The screenshot shows the registration page on WillHelpU.net. The page has a header with the logo, navigation links (Home, Getting Started), and user options (Login, Sign Up). The main content area is split into two columns. The left column features the logo, a 'Sign Up Now' button, and a placeholder for a profile picture with a password field containing asterisks. The right column, titled 'Account Details', contains the following fields: Username (Sample Account), Email (sample@gmail.com), Phone Number (019-7777777), and Password (Strong). Below the password field is a checkbox for terms and conditions and a green 'Sign Up' button. The footer includes copyright information and links to Privacy Policy and Terms & Conditions.

- (c) Check your email which you used to sign up for this service. A welcome email will be sent to you. Activate your account by clicking “**ACTIVATE NOW**”.
- (d) You will get the below message like this (see below).

The screenshot shows the account activation page on WillHelpU.net. The page has a header with the logo, navigation links (Home, Getting Started), and user options (Login, Sign Up). The main content area is split into two columns. The left column features the logo, a 'Sign Up Now' button, and a placeholder for a profile picture with a password field containing asterisks. The right column, titled 'Account Details', contains the following fields: Username (Sample Account), Email (sample@gmail.com), Phone Number (019-7777777), and Password (Strong). Below the password field is a checkbox for terms and conditions and a green 'Sign Up' button. The footer includes copyright information and links to Privacy Policy and Terms & Conditions.



## Let's Get Started

- (a) Click on Log In.
- (b) If your computer is a public computer or shared computer, please **DO NOT** click “Remember the password”.
- (c) Once you log in, you will see **STEP 1: CREATE A TITLE OF YOUR WILL**. Click on **New** on the right hand side of the screen.

The screenshot shows a web browser window with the URL [willhelpu.net/main](http://willhelpu.net/main). The page title is "Step 1: Create a title of your Will". Below the title, there is a blue header bar with the text "List of Will" and a "New" button on the right side, which is highlighted with a red box. A red arrow points to the "New" button. Below the header bar, there is a search bar and a table with columns: No, Title, Date Created, Status, and Action. The table is currently empty, displaying "No data available in table". At the bottom of the page, there is a footer with the text "©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*".

- (d) Once you click on “New”, “Will Title” will pop up. You can now name your will. The reason for this is because you can have different version at different stages in life.
- (e) After naming your will, you should press “SAVE”.



WillHelpU.net - Online Will Writer x New Tab x +

willhelpu.net/main

WillHelpU Dashboard Getting Started YOKEHAR

### Step 1: Create a title of your Will

List of Will New

Show 10 entries Search:

No	Title	Date Created	Status	Action
No data available in table				

Showing 0 to 0 of 0 entries Previous Next

Will Title

Title

Save Cancel

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29°C Mostly sunny 5:36 PM 2/11/2022



## Complete Personal Information

- (a) Please fill in your “**Personal Details**” accurately. Use the name as per your National Registration Identity Card (NRIC) or as per your passport. Accuracy of your personal information is very important.
- (b) Once you have completed filling up your “**Personal Details**”, please click on “**SAVE & NEXT**”.





## Executor's Details

**IMPORTANT: PLEASE FILL IN THE INFORMATION OF 2 OF YOUR CHOSEN EXECUTORS. THIS IS TO ENSURE THAT THE ESTATE IS DISTRIBUTED IN A FAIR AND HONEST MANNER. EITHER EXECUTOR CAN TAKE OVER THE OTHER EXECUTOR'S DUTIES IF HE/SHE DIES, IS UNABLE TO ACT AS AN EXECUTOR, OR DECIDES HE OR SHE DOES NOT WISH TO BE THE EXECUTOR**

**THE EXECUTOR NEEDS TO BE TRUSTWORTHY, HONEST, ORGANISED AND CARES ABOUT THE WELLBEING OF YOUR FAMILY AND LOVED ONES. SO PLEASE CHOOSE WISELY!**

(a) Click "ADD" to fill in the information of your chosen executor.

WillHelpU.net - Online Will Writing

willhelpu.net/executor/3faa2676-b4e6-421c-84f1-e60aa8ec44d4

Dashboard Getting Started

Main Personal Details **Executor Details** Property Vehicle Bank Account Jewellery Shares / Bonds Miscellaneous

Step 3: Assign TWO Executors of your Will

Executor Details **Add**

Show 10 entries Search:

No	Fullname	NRIC	Relationship	Action
No data available in table				

Showing 0 to 0 of 0 entries Previous Next

Back Next

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29°C Mostly sunny 5:59 PM 2/11/2022



(b) Fill in the details of your executor in “Executor Detail” and then click “SAVE”.

WillHelpU.net - Online Will Writer

willhelpu.net/executor/3faa2876-b4e6-421c-84f1-e60aa8ec44d4#

Dashboard Getting Started

No	Fullname	NRIC	Relationship	Action
No data available in table				

Showing 0 to 0 of 0 entries

Previous Next

### Executor Detail

Name of Executor  
ABC

NRIC of Executor  
710511109087

Relationship to Executor  
Brother

Save

Back Next

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(c) Thereafter, you will need to add the second executor’s details. Click “Add”. And repeat the same process

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willhelpu.net/executor/3faa2876-b4e6-421c-84f1-e60aa8ec44d4

Dashboard Getting Started

Main Personal Details **Executor Details** Property Vehicle Bank Account Jewellery Shares / Bonds Miscellaneous

### Step 3: Assign TWO Executors of your Will

#### Executor Details

Show 10 entries Search:

No	Fullname	NRIC	Relationship	Action
1	ABC	710511109087	Brother	Edit Delete

Showing 1 to 1 of 1 entries

Previous 1 Next

Back Next

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https://www.willhelpu.net/executor/3faa2876-b4e6-421c-84f1-e60aa8ec44d4



- (d) When you have completed filling in the information of the 2<sup>nd</sup> executor, you are required to click **"SAVE"** to save the information.
- (e) Upon completion, you should have the view below. You may delete or edit the details of your executor/s at any time before finalizing and printing your Will. When you are ready, please click **"Next"** to move to the new tab, which is Property.

The screenshot shows the 'Executor Details' step in the online will writing process. The interface includes a navigation menu with options: Main, Personal Details, Executor Details (selected), Property, Vehicle, Bank Account, Jewellery, Shares / Bonds, and Miscellaneous. The main heading is 'Step 3: Assign TWO Executors of your Will'. Below this is a table of executors with columns for No, Fullname, NRIC, Relationship, and Action. The table contains two entries: 1. ABC, 710511109087, Brother; 2. DEF, 710511109087, Brother. Each entry has 'Edit' and 'Delete' buttons. Below the table are 'Back' and 'Next' buttons, with the 'Next' button highlighted by a red box. The footer shows copyright information: ©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*

No	Fullname	NRIC	Relationship	Action
1	ABC	710511109087	Brother	<a href="#">Edit</a> <a href="#">Delete</a>
2	DEF	710511109087	Brother	<a href="#">Edit</a> <a href="#">Delete</a>



## Property

**NOTE:** There is no fixed/set rules as to how you want to distribute your property. You can give it all to 1 beneficiary or you can give it to multiple beneficiaries. You may also choose the percentage for each beneficiary.

**IMPORTANT:** THERE ARE 2 TIERS TO FILL UP. TIER 1 IS FOR THE BENEFICIARY WHO WILL BENEFIT UPON YOUR DEMISE. TIER 2 WOULD BE THE BENEFICIARY WHO WILL BENEFIT IN THE EVENT TIER 1 BENEFICIARY DIES BEFORE YOU. THIS HELPS YOU FROM HAVING TO REWRITE YOUR WILL.

**For example, if the property is given to ABC, and ABC dies before you, ABC's share will be passed on to DEF, the tier 2 beneficiary.**

(a) To start filling up the information of the "Property" please click "Add".

The screenshot displays the WillHelpU.net online will writing interface. The browser address bar shows the URL: [willhelpu.net/property/3faa2876-b4e6-421c-84f1-e60aa9ec44d4](http://willhelpu.net/property/3faa2876-b4e6-421c-84f1-e60aa9ec44d4). The navigation menu includes: Main, Personal Details, Executor Detail, **Property**, Vehicle, Bank Account, Jewellery, Shares / Bonds, and Miscellaneous. The current step is "Step 4: Fill in your asset(s) info and assign beneficiary(ies)". The "List of Property" section features a table with columns: No, Property, Address, and Action. The table is currently empty, displaying "No data available in table". The "Add" button is highlighted in red. The interface also includes a search bar, a "Show 10 entries" dropdown, and "Back" and "Next" buttons at the bottom. The footer contains: ©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*



(b) Please fill up the details of the Property.

WillHelpU.net - Online Will Writer

willhelpu.net/property/3faa2876-b4e6-421c-84f1-e60aa8ec44d4#mydiv

Dashboard Getting Started

NO	PROPERTY	ADDRESS	ACTION
No data available in table			

Showing 0 to 0 of 0 entries Previous Next

**Property Detail**

Property Info

Property Address

Beneficiary Proportion

1 person

Save

Back Next

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(c) Select beneficiary proportion. 1 person means sole beneficiary or more than 1 person (multiple beneficiaries). Once you have selected your option, please click "SAVE".

WillHelpU.net - Online Will Writer

willhelpu.net/property/3faa2876-b4e6-421c-84f1-e60aa8ec44d4#mydiv

Dashboard Getting Started

NO	PROPERTY	ADDRESS	ACTION
No data available in table			

Showing 0 to 0 of 0 entries Previous Next

**Property Detail**

Property Info

Property Address

Beneficiary Proportion

1 person

1 person

2 person equal share

Back Next

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(d) Click on “Add Tier 1” after you have filled in the details of your property.

The screenshot shows the 'Property' tab in the WillHelpU interface. The main heading is 'Step 4: Fill in your asset(s) info and assign beneficiary(ies)'. Below this is a 'List of Property' section with an 'Add' button. A table displays one property entry:

No	Property	Address	Action
1	Seni Mont Kiara	Unit 1-1, Changkat Kiara, Mont Kiara, 50000 Kuala Lumpur	Edit Delete Add Tier 1

The 'Add Tier 1' button is highlighted with a red box, and a red arrow points to it from the right. Below the table are 'Back' and 'Next' buttons. The footer includes '©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*'.

(e) Please fill in the information of your Tier 1 Beneficiary for the selected property. Fill up the proportion (%) you want to bequeath the beneficiary.

The screenshot shows the 'Beneficiary Tier 1 for (Seni Mont Kiara)' form. The table below the heading is empty, with the message 'No data available in table'. Below the table are 'Back' and 'Next' buttons. The form fields are:

- Fullname:
- NRIC / Passport:
- Relationship:
- Proportion (%):

The 'Proportion (%)' field is highlighted with a red box. A 'Save' button is located below the form fields. The footer includes '©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*'.



- (c) After adding the details of the Beneficiary, please click “SAVE”. If you have more than 1 Beneficiary to the property click “Add Tier 1”.

The screenshot shows the 'Beneficiary(ies) List Tier 1 for (Seni Mont Kiara)' section. A blue box highlights the table of beneficiaries. Below the table is a 'Beneficiary(ies) Tier 2 list for (Douglas)' section.

No	Fullname	Identification	Relationship	Proportion(%)	Action
1	Douglas	710511109087	Nephew	30	Edit Delete Add Tier 2
2	Betty	190127109876	Niece	60	Edit Delete Add Tier 2
3	Luke	090103108987	Cousin	10	Edit Delete Add Tier 2

**NOTE:** Your final proportion to that property should be at 100%. After keying in details of each beneficiary/s, click “Save”. The details will then be added to the list (refer to Blue box above)

- (d) The next step is to click on “Add Tier 2” for each beneficiary of Tier 1.

The screenshot shows the 'Beneficiary(ies) List Tier 1 for (Seni Mont Kiara)' section. A red box highlights the 'Add Tier 2' button for the first beneficiary, Douglas. A red arrow points to this button. Below the table is a form for adding a beneficiary to Tier 2.

No	Fullname	Identification	Relationship	Proportion(%)	Action
1	Douglas	710511109087	Nephew	30	Edit Delete Add Tier 2
2	Betty	190127109876	Niece	60	Edit Delete Add Tier 2

Showing 1 to 2 of 2 entries

Beneficiary Tier 1 for (Seni Mont Kiara)

Fullname: Luke

NRIC / Passport: 090103108987

Relationship: Cousin

Proportion (%): 10

Save



(e) Fill in the information of the Tier 2 beneficiary. (in this sample, Douglas).

The screenshot shows the WillHelpU.net web application interface. At the top, there is a navigation bar with the logo and links for 'Dashboard' and 'Getting Started'. Below this, a blue header reads 'Beneficiary(ies) Tier 2 list for (Douglas)'. Underneath, there is a search bar and a table with columns: 'No', 'Fullname', 'Identification', 'Relationship', 'Proportion(%)', and 'Action'. The table is currently empty, with the text 'No data available in table' centered below the headers. A red arrow points from the left towards the table area. Below the table, a red box highlights the 'Beneficiary Info Tier 2 for (Douglas)' form. This form contains the following fields: 'Fullname' (a large text input), 'NRIC / Passport' (a text input), 'Relationship' (a text input), and 'Proportion (%)' (a text input with '1-100' pre-filled). A green 'Save' button is located at the bottom left of the form. At the bottom of the page, there is a footer with the text '©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*'. The Windows taskbar is visible at the very bottom, showing the date and time as 3:28 PM on 2/12/2022.

- (f) Please repeat and complete Part (d) and (e) of this section for the Tier 2 Beneficiary for each of the Tier 1 Beneficiary, if you have more than one Tier 1 Beneficiary.
- (h) You may then click to add on more properties as you wish by following Part (a) and repeat the whole process as mentioned above.





# Vehicle

(a) Click on the “Vehicle” tab and thereafter click “Add”.

WillHelpU.net - Online Will Writing

willhelpu.net/vehicle/3faa2876-b4e6-421c-84f1-e60aa8ec44d4#

Dashboard Getting Started

Main Personal Details Executor Details Property **Vehicle** Bank Account Jewellery Shares / Bonds Miscellaneous

Step 4: Fill in your asset(s) info and assign beneficiary(ies)

List of Vehicle **Add**

Show 10 entries Search:

No	Registration No	Type	Location/Address	Action
No data available in table				

Showing 0 to 0 of 0 entries Previous Next

Back Next

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willhelpu.net/vehicle/3faa2876-b4e6-421c-84f1-e60aa8ec44d4#

Dashboard Getting Started

Show 10 entries Search:

No	Registration No	Type	Location/Address	Action
No data available in table				

Showing 0 to 0 of 0 entries Previous Next

**Vehicle Detail**

Registration No.

Vehicle Type

Vehicle Location

**Save**

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(b) Please fill in the car registration details and click **“SAVE”**.

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willhelpu.net/vehicle/3faa2876-b4e6-421c-84f1-e60aa8ec44d4

Dashboard Getting Started

Main Personal Details Executor Details Property **Vehicle** Bank Account Jewellery Shares / Bonds Miscellaneous

Step 4: Fill in your asset(s) info and assign beneficiary(ies)

List of Vehicle Add

Show 10 entries Search:

No	Registration No	Type	Location/Address	Action
1	ABC123	Myvi	Home	<span>Edit</span> <span>Delete</span> <span>Add Tier 1</span>

Showing 1 to 1 of 1 entries Previous 1 Next

Vehicle Detail

Registration No.

Vehicle Type

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(c) Once you have filled up the details of the vehicle and it has been **“Save”**, the screen below will appear. Please click on **“Add Tier 1”** to add the name and details of the beneficiary.

WillHelpU.net - Online Will Writer

willhelpu.net/vehicle/3faa2876-b4e6-421c-84f1-e60aa8ec44d4#fullname

Dashboard Getting Started

Note: In the event of the beneficiary listed above (Tier 1) departs this world before you, the property will go to the person listed below (Tier 2).

Beneficiary(ies) List Tier 1 for (ABC123)

Show 10 entries Search:

No	Fullname	Identification	Relationship	Proportion(%)	Action
No data available in table					

Showing 0 to 0 of 0 entries Previous Next

Beneficiary Tier 1 for (ABC123)

Fullname

NRIC / Passport

Relationship

Proportion (%)

Save

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- (d) Please fill in the information of the beneficiary who you are bequeathing the vehicle to. Remember to click “SAVE”.

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willhelpu.net/vehicle/3faa2876-b4e6-421c-84f1-e60aa8ec44d4

Dashboard Getting Started

Myvi

Vehicle Location

Home

Save

**Note:** In the event of the beneficiary listed above (Tier 1) departs this world before you, the property will go to the person listed below (Tier 2).

Beneficiary(ies) List Tier 1

Show 10 entries Search:

No	Fullname	Identification	Relationship	Proportion(%)	Action
1	Douglas	710511109087	Nephew	100	Edit Delete <b>Add Tier 2</b>

Showing 1 to 1 of 1 entries Previous 1 Next

Back Next

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- (e) Once you have filled in the information, remember you have to click on “Add Tier 2” to complete the process.
- (f) You may add as many vehicles you own under your name. If the vehicle is sold during your lifetime, do not worry, the asset then becomes absolute and this does not affect your will.



## Bank Account

(a) Click on the “Bank Account” tab and click “Add”.

The screenshot shows the 'Bank Account' tab selected in the navigation menu. Below the menu, the text 'Step 4: Fill in your asset(s) info and assign beneficiary(ies)' is displayed. A blue header bar contains the text 'List of Bank Accounts' and an 'Add' button, which is highlighted with a red box. Below this, there is a search bar and a table with columns: No, Bank Name, Account No, Branch, and Action. The table is currently empty, displaying 'No data available in table'. At the bottom of the table area, there are 'Back' and 'Next' buttons. The footer of the page includes '©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*'.

(b) Fill your Bank account details as required. Make sure your bank account number and details are accurate then click “SAVE”.

The screenshot shows the 'Bank Account Detail' form. The fields are filled with the following information: Bank Name: Maybank, Account Number: 0987654321, and Branch: KLCC. The 'Save' button at the bottom of the form is highlighted with a red box. The footer of the page includes '©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*'.



- (c) Once the bank information is **“SAVE”**, click on **“Add Tier 1”** to add the details of the person you wish to bequeath the monies in the bank account to.

WillHelpU.net - Online Will Writer

willhelpu.net/bankacct/3faa2876-b4e6-421c-84f1-e60aa8ec44d4

Dashboard Getting Started

Main Personal Details Executor Details Property Vehicle **Bank Account** Jewellery Shares / Bonds Miscellaneous

**Step 4: Fill in your asset(s) info and assign beneficiary(ies)**

List of Bank Accounts Add

Show 10 entries Search:

No	Bank Name	Account No	Branch	Action
1	Maybank	0987654321	KLCC	<span>Edit</span> <span>Delete</span> <span>Add Tier 1</span>

Showing 1 to 1 of 1 entries Previous 1 Next

Bank Account Detail

Bank Name  
Maybank

Account Number  
0987654321

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- (d) Please fill in details of the Tier 1 beneficiary. Repeat the process/steps if you wish to add more beneficiaries and also Tier 2 beneficiary/s

WillHelpU.net - Online Will Writer

willhelpu.net/bankacct/3faa2876-b4e6-421c-84f1-e60aa8ec44d4#fullname

Dashboard Getting Started

Show 10 entries Search:

No	Fullname	Identification	Relationship	Proportion(%)	Action
No data available in table					

Showing 0 to 0 of 0 entries Previous Next

Beneficiary Tier 1 for (0987654321)

Fullname

NRIC / Passport Relationship Proportion (%)

1-100

Save

Back Next

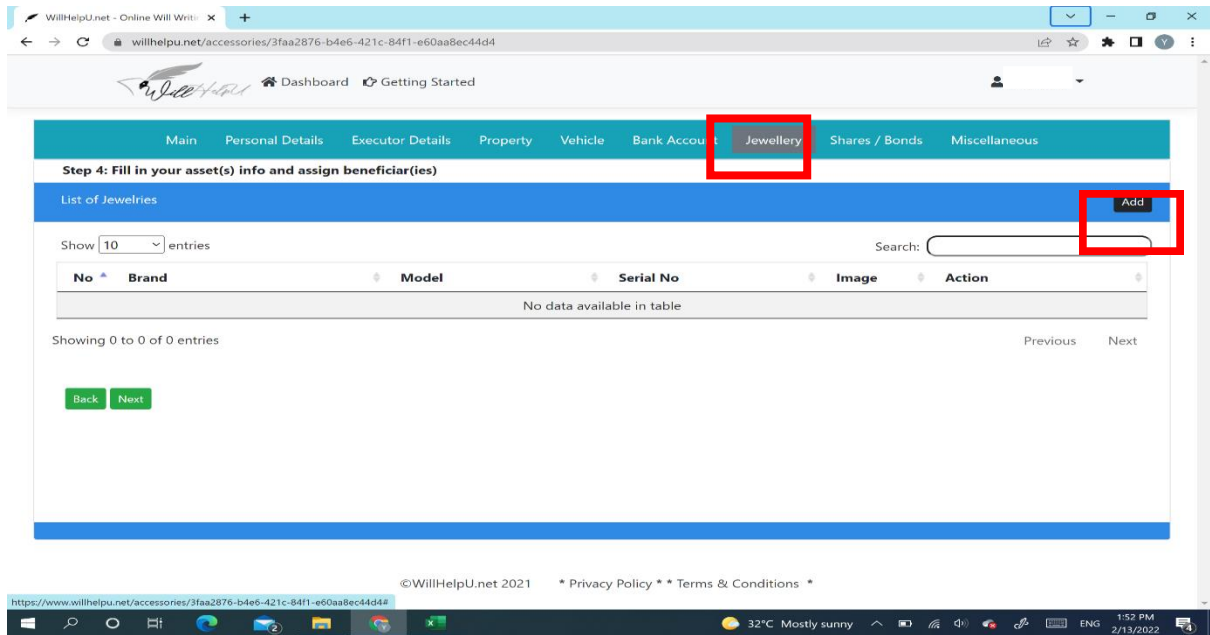
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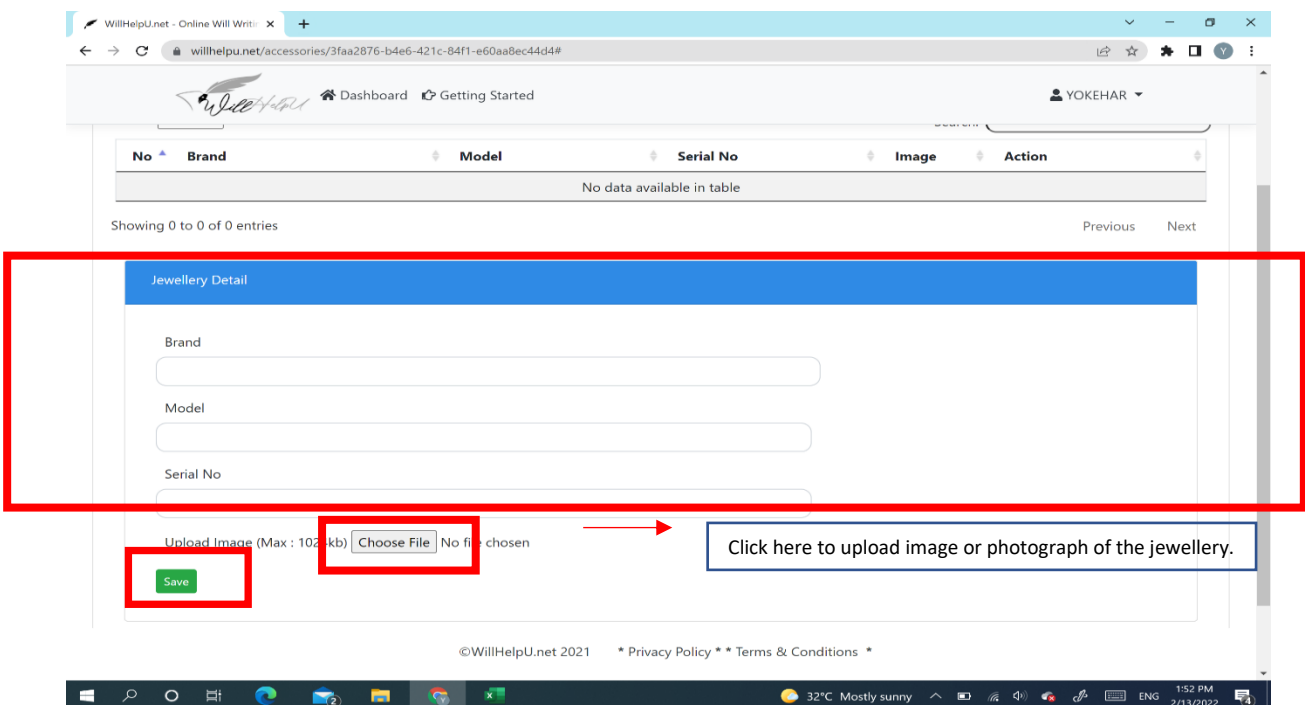
## JEWELLERY

**NOTE: JEWELLERY INCLUDES WATCHES AND ANY OTHER ACCESSORIES**

- (a) To start keying in information of your jewellery, make sure you are on the “Jewellery” tab and please click “Add” to start adding the list of items.



- (b) Fill in the details of the jewellery. You may also add a picture or image of the jewellery so that it could easily be identified. If there is no serial number, you can write “none”.





- (c) Once you have filled in the details of the jewellery, click SAVE. Click on “Add Tier 1” to add the information of your beneficiary/s.

WillHelpU.net - Online Will Writer

willhelpu.net/accessories/3faa2876-b4e6-421c-84f1-e60aa8ec44d4

Dashboard Getting Started

### List of Jewelleries

Show 10 entries Search:

No	Brand	Model	Serial No	Image	Action
1	Poh Kong	Bracelet	1234		

Showing 1 to 1 of 1 entries Previous 1 Next

### Jewellery Detail

Brand: Poh Kong

Model: Bracelet

Serial No: 1234

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- (d) Fill in the information of the Tier 1 Beneficiary. Thereafter, click “SAVE”.

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willhelpu.net/accessories/3faa2876-b4e6-421c-84f1-e60aa8ec44d4#fullname

Dashboard Getting Started

Show 10 entries Search:

No	Fullname	Identification	Relationship	Proportion(%)	Action
No data available in table					

Showing 0 to 0 of 0 entries Previous Next

### Beneficiary Tier 1 for (Bracelet)

Fullname:

NRIC / Passport:  Relationship:  Proportion (%): 1-100

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- (e) Once you have saved your tier 1 beneficiary details, your page should appear as seen below. You will then need to click and add “Add Tier 2” beneficiary.

Serial No  
1234

Upload Image (Max : 1024kb)  No file chosen

**Note:** In the event of the beneficiary listed above (Tier 1) departs this world before you, the property will go to the person listed below (Tier 2).

Beneficiary(ies) List Tier 1

Show  entries Search:

No	Fullname	Identification	Relationship	Proportion(%)	Action
1	DEF	710511109087	Niece	100	<input type="button" value="Edit"/> <input type="button" value="Delete"/> <input type="button" value="Add Tier 2"/>

Showing 1 to 1 of 1 entries Previous 1 Next

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- (f) Once you have filled in the information for Tier 2 beneficiary, you may repeat step (a) to (f) of this section to add more items of your jewellery and watches.

**Note:** For watches and jewellery, we recommend giving each item to an individual beneficiary rather than sharing the item amongst a few people. The reason for this is because it is difficult to split the jewellery or watch unless your intention is for them to sell it.





## Shares and Bonds

(a) Click on the “Shares/Bonds” tab and click on “Add” to start this section.

The screenshot shows the WillHelpU.net web application. The top navigation bar includes tabs for Main, Personal Details, Executor Details, Property, Vehicle, Bank Account, Jewellery, Shares / Bonds, and Miscellaneous. The 'Shares / Bonds' tab is highlighted with a red box. Below the navigation bar, the page title is 'Step 4: Fill in your asset(s) info and assign beneficiary(ies)'. The main content area is titled 'List of Share(s) and Bond(s)' and features an 'Add' button highlighted with a red box. Below this, there is a search bar and a table with columns: No., CDS No., Security Company, Name of Share, Total Shares, and Action. The table currently displays 'No data available in table'. At the bottom of the page, there is a footer with the text '©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*'.

(b) Fill in the details of the Shares/ Bonds that you have. Please ensure that the information provided is accurate. Thereafter, click “SAVE”.

The screenshot shows the 'Share/Bonds Detail' form in the WillHelpU.net web application. The form is highlighted with a red box and contains the following fields: CDS Account Number, Security Company, Name of Share, and Number of Shares. The 'Number of Shares' field is currently set to '0'. Below the form, there is a 'Save' button highlighted with a red box. At the bottom of the page, there is a footer with the text '©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*'.



- (c) Once the details of the share/ bonds are entered, please click **“Add Tier 1”** to add the beneficiary.

The screenshot shows the 'Shares / Bonds' section of the WillHelpU.net web application. The page title is 'Step 4: Fill in your asset(s) info and assign beneficiary(ies)'. Below the title is a 'List of Share(s) and Bond(s)' section with an 'Add' button highlighted in a red box. The table below shows one entry:

No	CDS No.	Security Company	Name of Share	Total Shares	Action
1	1234567899	Alliance	TNB	1000	Edit Delete Add Tier 1

Below the table is a 'Share/Bonds Detail' section with input fields for 'CDS Account Number' (1234567899) and 'Security Company' (Alliance). The footer shows '©WillHelpU.net 2021 \* Privacy Policy \* \* Terms & Conditions \*'.

- (d) Fill in the details of the beneficiary/s. Click **SAVE**. Please remember to **“Add Tier 2”** after you have completed Tier 1 Beneficiary.

The screenshot shows the 'Beneficiary Tier 1' form in the WillHelpU.net web application. The table above the form shows one entry:

No	Fullname	Identification	Relationship	Proportion(%)	Action
1	DEF	710511109087	Brother	100	Edit Delete Add Tier 2

The 'Beneficiary Tier 1' form has input fields for 'Fullname' (DEF), 'NRIC / Passport' (710511109087), 'Relationship' (Brother), and 'Proportion (%)' (100). A 'Save' button is visible below the form. The 'Add Tier 2' button in the table above is highlighted with a red box and a red arrow. The footer shows '©WillHelpU.net 2021 \* Privacy Policy \* \* Terms & Conditions \*'.



(e) Fill in the details for the Tier 2 beneficiary. Thereafter, click **“SAVE”**.

The screenshot displays the 'Beneficiary Info Tier 2 for (DEF)' form. The form contains the following fields:

- Fullname:
- NRIC / Passport:
- Relationship:
- Proportion (%):

A red box highlights the entire form area, and another red box highlights the 'Save' button. Below the form are 'Back' and 'Next' buttons. The footer of the page includes '©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*' and a Windows taskbar at the bottom showing the date and time as 3:20 PM on 2/13/2022.

(f) Repeat step (a) to (f) of this section to add more items to the list.



## 10. Miscellaneous

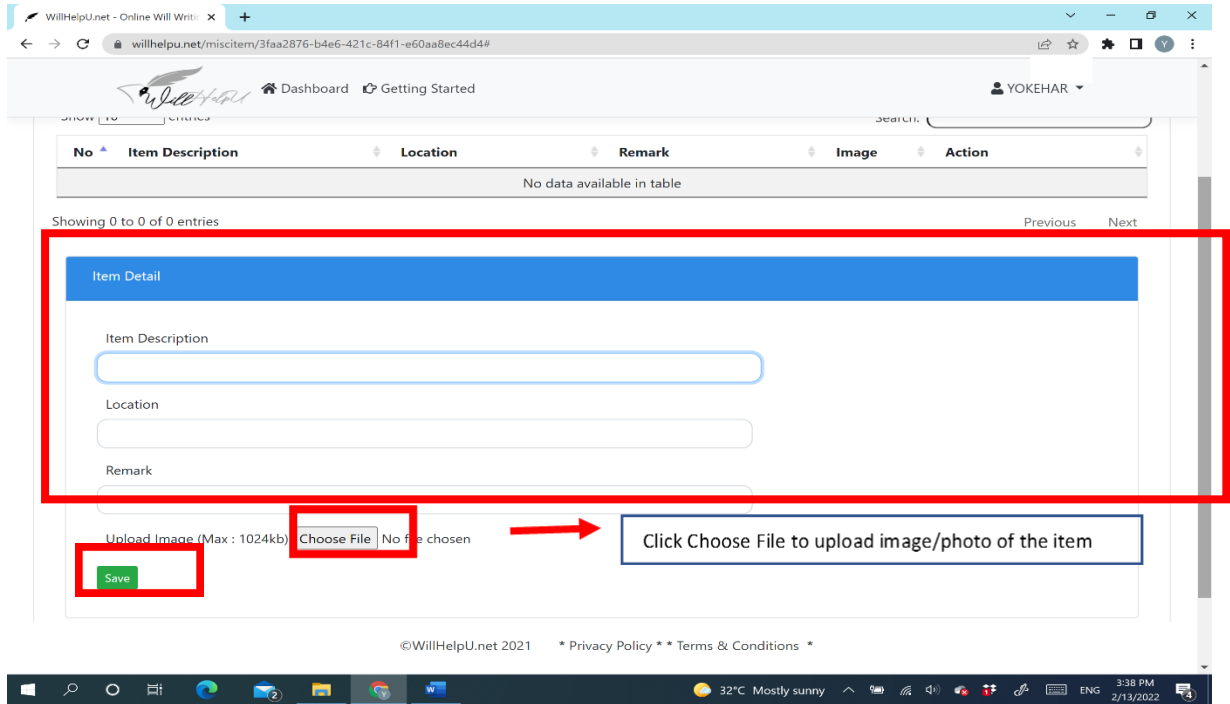
**Note:** This is for any items which do not have a category in any of the tab. It could be your pet, your art collection and any other items you want to bequeath to your loved ones.

(a) In the Miscellaneous tab, click “Add” to start adding your list of items.

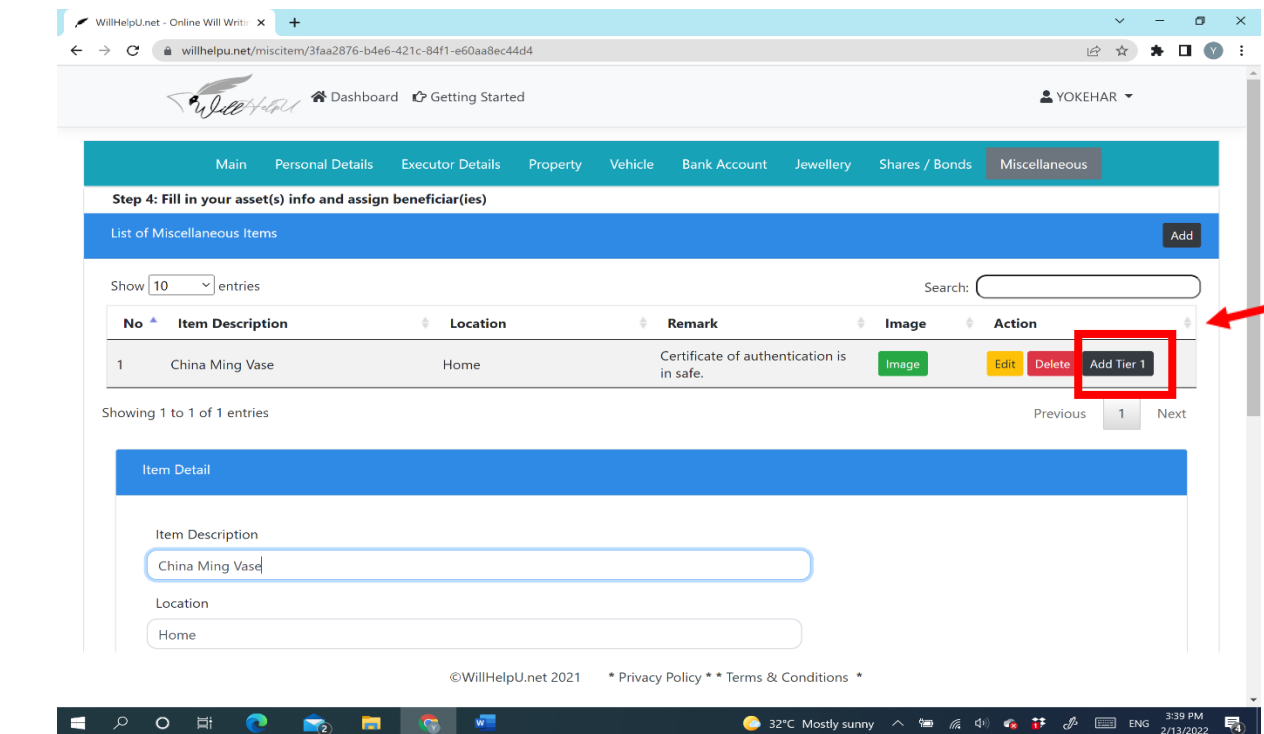
The screenshot displays the WillHelpU.net web application interface. The browser address bar shows the URL `willhelpu.net/miscitem/3faa2876-b4e6-421c-84f1-e60aa8ec44d4#`. The navigation menu includes tabs for Main, Personal Details, Executor Details, Property, Vehicle, Bank Account, Jewellery, Shares / Bonds, and Miscellaneous. The Miscellaneous tab is selected and highlighted with a red box. Below the navigation menu, the page title is "Step 4: Fill in your asset(s) info and assign beneficiary(ies)". The main content area is titled "List of Miscellaneous Items" and features a search bar and a table with columns for No, Item Description, Location, Remark, Image, and Action. The table currently displays "No data available in table". A red box highlights the "Add" button in the top right corner of the table area. Below the table, there is an "Item Detail" section with input fields for "Item Description" and "Location". The footer of the page includes copyright information: "©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*". The Windows taskbar at the bottom shows the system tray with a temperature of 32°C, weather "Mostly sunny", and the date/time "3:38 PM 2/13/2022".



- (b) Please fill in the details of the items. Press **“SAVE”** when you have completed. You may add an image or photo so that the item could easily be identified. Click on **“Choose File to add image”**.



- (c) Click save once the details are filled in and click **“Add Tier 1”** to add the details of your beneficiary.





(d) Once the detail of the Tier 1 beneficiary is added, remember to click on **“Add Tier 2”**.

The screenshot shows the WillHelpU.net web application interface. At the top, there is a navigation bar with the logo and links for 'Dashboard' and 'Getting Started'. Below this is a search bar and a table of beneficiaries. The table has columns for 'No', 'Fullname', 'Identification', 'Relationship', 'Proportion(%)', and 'Action'. A single entry is shown with 'DEF' as the full name, '710511109087' as the identification, and 'Brother' as the relationship. The 'Action' column contains 'Edit', 'Delete', and 'Add Tier 2' buttons. A red box highlights the 'Add Tier 2' button, with a red arrow pointing to it from the right. Below the table, there is a form titled 'Beneficiary Tier 1' with input fields for 'Fullname', 'NRIC / Passport', 'Relationship', and 'Proportion (%)'. The 'Fullname' field contains 'DEF', 'NRIC / Passport' contains '710511109087', 'Relationship' contains 'Brother', and 'Proportion (%)' contains '100'. There is a 'Save' button at the bottom of the form and a 'Back' button below it. The footer of the page contains the copyright notice '©WillHelpU.net 2021 \* Privacy Policy \*\* Terms & Conditions \*'. The Windows taskbar is visible at the bottom of the screenshot, showing the time as 4:46 PM on 2/13/2022.

No	Fullname	Identification	Relationship	Proportion(%)	Action
1	DEF	710511109087	Brother	100	Edit Delete Add Tier 2

Showing 1 to 1 of 1 entries

Previous 1 Next

Beneficiary Tier 1

Fullname  
DEF

NRIC / Passport  
710511109087

Relationship  
Brother

Proportion (%)  
100

Save

Back

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(e) You may add as many items as you wish. Just repeat steps (a) to (d) of this section to add more items.



## Payment, Your Will and Witness

Once you have completed filling in all the information, click “MAIN” on the tab.

WillHelpU.net - Online Will Writing

willhelpu.net/bonds/3faa2876b4e6421c84f1e60aa8ec44d4

WillHelpU Dashboard Getting Started YOKEHAR

Main Personal Details Executor Details Property Vehicle Bank Account Jewellery Shares / Bonds Miscellaneous

Step 4: Fill in your asset(s) info and assign beneficiary(ies)

List of Share(s) and Bond(s) Add

Show 10 entries Search:

No	CDS No.	Security Company	Name of Share	Total Shares	Action
1	1234567899	Alliance	TNB	1000	Edit Delete Add Tier 1

Showing 1 to 1 of 1 entries Previous 1 Next

Back Next

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On the MAIN PAGE, click “PAYMENT” to view the will that you have drafted.

WillHelpU.net - Online Will Writing

willhelpu.net/main

WillHelpU Dashboard Getting Started YOKEHAR

Step 1: Create a title of your Will

List of Will New

Show 10 entries Search:

No	Title	Date Created	Status	Action
1	Last Will and Testament of YYH	2/11/2022 5:44:22 PM	Draft	Payment View Edit Delete

Showing 1 to 1 of 1 entries Previous 1 Next

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ONCE PAYMENT IS MADE, YOU MAY DOWNLOAD YOUR WILL FROM THE MAIN PAGE. A PDF ICON WILL APPEAR.

## WITNESS

**Print the Will. You will need 2 witnesses. The role of a witness is to confirm that the Will has been signed by you and you were of sound mind when you executed the Will.**

**The 2 appointed witnesses will sign the Will to verify that they have witness you signing and acknowledge your signature. Essentially, anyone can witness your will, as long as they are not a named beneficiary to your Will, of sound mind, not blind and over 18.**

**IMPORTANT: THE WITNESS CANNOT BE A BENEFICIARY NAMED IN YOUR WILL.**



